

The West Carrollton City School District Board of Education, 430 East Pease Avenue, West Carrollton, Ohio, met on June 21, 2017, in regular session at the Community Room of the Dickinson T. Guiler Auditorium, West Carrollton High School, 5833 Student Street, West Carrollton, Ohio 45449. Ms. Roberta L. Phillips, President, called the meeting to order at 6:00 p.m. By call of roll, the following members were present: Mrs. Deborah L. Bobbitt, Mr. Donald W. Henry, Mrs. Leslie A. Miller, Ms. Roberta L. Phillips, and Mr. Thomas L. Wolf. Also in attendance were: Dr. Rusty Clifford, Superintendent; Mrs. Melissa Theis, Assistant Superintendent; Mr. Devon Berry, Director of Human Resources; Mr. Jack Haag, Business Manager; and Mr. Ryan Slone, Treasurer.

Following the pledge of allegiance, Ms. Phillips introduced the board members and administrative staff.

It was moved by Mr. Henry, seconded by Mrs. Miller, the West Carrollton Board of Education adopt the agenda for the June 21, 2017, meeting as presented, including the addendum.

2017-147

On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Mrs. Bobbitt, seconded by Mr. Wolf, the West Carrollton Board of Education approve, as submitted, the minutes of the regular meeting held on June 7, 2017, and the special meeting held on June 14, 2017.

2017-148

On call of roll, motion carried. Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye. 5 Ayes.

Ms. Phillips welcomed public participation on agenda items.  
*There were no comments.*

Communication Update - Assistant Superintendent Melissa Theis

#### Discussion

The following topic was discussed by the Board of Education. The public was invited to observe this discussion. Generally, the Board will take no formal action on discussion topics; however, in this instance where the Board may choose to act, such notice was given during the introduction of the discussion topic.

#### *Review of Proposed Policy Revision of the West Carrollton Board of Education (Policy No. 2464 – Gifted Education and Identification)*

It was moved by Mr. Wolf, seconded by Mrs. Bobbitt, the West Carrollton Board of Education approve the following personnel items:

- a) Hire the following individual on a salary notice for the 2017-2018 school year:

Morgan Ray, Long-Term Substitute Teacher, K-3 Teacher, Harold Schnell Elementary School – BA150, 4 years - \$45,937.00 *(to be amended to \$46,396 on July 12, 2017 regular meeting)*

- b) Hire the following individual as a 2017 summer school teacher:

Rachelle Arnett

- c) Rescind the following supplemental contract for the 2016-2017 school year:

Brittany Bell, Department Chair, High School Visual Arts – Step 3, \$2,584.00

- d) Grant a supplemental contract to the following individuals for the 2016-2017 school year:

Brittany Bell, Department Chair, High School Visual Arts (75%) – Step 3, \$1,938.00

Heather Pinto, Department Chair, High School Visual Arts (4.16%) – Step 1, \$102.00

Matthew Reynolds, Department Chair, High School Visual Arts (20.84%) – Step 1, \$511.00

- e) Grant a leave of absence to the following individuals in accordance with the provisions of the Family and Medical Leave Act:

Rachel Binnix, School Psychologist, Middle School/C.F. Holliday Elementary School – beginning April 7, 2017, through May 19, 2017

Melissa Elchison, Speech Language Pathologist, C.F. Holliday Elementary School – beginning January 17, 2017, through April 14, 2017; unpaid leave beginning April 17, 2017, through June 2, 2017

- f) Non-renew the supplemental contracts to the licensed/certificated individuals listed in Appendix A, as presented, at the end of the 2016-2017 school year.
- g) Non-renew the pupil activity contracts to the non-licensed/non-certificated individuals listed in Appendix B, as presented, at the end of the 2016-2017 school year.

2017-149

On call of roll, motion carried. Mrs. Miller, Abstain; Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye. 4 Ayes, 1 Abstention.

It was moved by Mrs. Miller, seconded by Mr. Henry, the West Carrollton Board of Education approve the following personnel items:

- a) Employ the following individuals, pending approval by the Bureau of Criminal Identification & Investigation and U.S. Health Works Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Jeffrey Gutheil, Bus Driver – effective August 21, 2017

Celesta Branscum, Playground Aide – effective August 21, 2017

Kim Burgett, Cook (full-time) – effective August 21, 2017

Michelle Carter, Cook/Cashier (full-time) – effective August 21, 2017

Angela Higham, School Secretary – effective August 9, 2017

Jeffrey Gutheil, Playground Aide – effective July 11, 2017

Cindy McCabe, Cook (part-time) – effective August 21, 2017

Pam Smith, Cook (part-time) – effective August 21, 2017

Natalie Theis, Substitute Secretary – effective June 22, 2017

- b) Recall the following individual from a Reduction in Force (RIF), pending approval by the Bureau of Criminal Identification & Investigation and U.S. Health Works Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Cyndi Schweickart, Multi-Media Specialist, Harry Russell Elementary School – effective with the beginning of the 2017-2018 school year

- c) Grant an unpaid leave of absence to the following individual:

Shelly Owens, Playground Aide – beginning April 3, 2017, through May 31, 2018

2017-150

On call of roll, motion carried. Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye. 5 Ayes.

It was moved by Mrs. Miller, seconded by Mr. Henry, the West Carrollton Board of Education approve the first amendment to the Incoming Superintendent's contract for the bridge term of April 1, 2017, through July 31, 2017.

2017-151

On call of roll, motion carried. Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye. 5 Ayes.

It was moved by Mrs. Bobbitt, seconded by Mr. Wolf, the West Carrollton Board of Education approve the first amendment to the contract of the following administrator, as presented:

Douglas Mescher, Principal, Middle School – effective August 1, 2017

2017-152

On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Mrs. Miller, seconded by Mr. Wolf, the West Carrollton Board of Education grant an administrative contract to the following administrators for the period of time indicated:

Melissa Theis, Assistant Superintendent  
Type of Contract: Administrative – 229 days per year  
Length of Contract: Three Years – beginning August 1, 2017, through July 31, 2020

Devon Berry, Director  
Type of Contract: Administrative – 229 days per year  
Length of Contract: Three Years – beginning August 1, 2017, through July 31, 2020

Frank Groach, Information Management Supervisor  
Type of Contract: Administrative – 229 Days  
Length of Contract: Three Years – beginning August 1, 2017, through July 31, 2020

Candice Haffner, Assistant Principal, High School  
Type of Contract: Administrative – 220 days  
Length of Contract: Three Years – beginning August 1, 2017, through July 31, 2020

Dorian Glover, Principal, Frank Nicholas Elementary School  
Type of Contract: Administrative – 220 days  
Length of Contract: Three Years – beginning August 1, 2017, through July 31, 2020

Janet Schieman, Principal, C.F. Holliday Elementary School  
Type of Contract: Administrative – 220 days  
Length of Contract: Three Years – beginning August 1, 2017, through July 31, 2020

Kelley Johnston, School Psychologist  
Type of Contract: Administrative – 200 days  
Length of Contract: Three Years – beginning August 1, 2017, through July 31, 2020

2017-153

On call of roll, motion carried. Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye. 5 Ayes.

It was moved by Mrs. Bobbitt, seconded by Mr. Wolf, the West Carrollton Board of Education grant an administrative contract to the following administrator for the period of time indicated:

Nancy Beers, Athletic Director  
Type of Contract: Administrative – 220 days  
Length of Contract: Two Years – beginning August 1, 2017, through July 31, 2019

2017-154

On call of roll, motion failed. Mrs. Miller, Abstain; Ms. Phillips, Nay; Mr. Wolf, Nay; Mrs. Bobbitt, Aye; Mr. Henry, Nay. 1 Aye, 3 Nays, 1 Abstention.

It was moved by Mrs. Miller, seconded by Mr. Henry, the West Carrollton Board of Education approve the Administrative Salary Schedule and place the following administrative personnel in the following positions and at the following steps effective August 1, 2017:

Melissa Theis	Assistant Superintendent	Step 27
Devon Berry	Director	Step 7
Kim Hall	Elementary Principal	Step 28
Pam Dudley	Elementary Principal	Step 19
Janet Schieman	Elementary Principal	Step 4
Dorian Glover	Elementary Principal	Step 4
Korinne Toadvine	Elementary Principal	Step 6
Craig Myers	High School Principal	Step 22

Candice Haffner	Assistant High School Principal	Step 26
Brad Thobe	Assistant High School Principal	Step 14
Chris Price	Assistant Middle School Principal	Step 21
Amy Kincer	Assistant Middle School Principal	Step 0
Beth Moore	Curriculum Supervisor	Step 0
Rachel Binnix	Psychologist (200 days)	Step 14
Robin Halter	Psychologist (60% = 120 days)	Step 28
Kelley Johnston	Psychologist (200 days)	Step 4
Lauren Evans	Psychologist (200 days)	Step 0
Frank Groach	Information Management Supervisor	Step 28
Nancy Beers	Athletic Director	Step 9
Jack Haag	Business Manager	Step 8
Tina Pett	Food Service Supervisor	Step 14
Robert Johnson	Technology Supervisor	Step 8

2017-155

On call of roll, motion carried. Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Abstain. 4 Ayes, 1 Abstention.

It was moved by Mrs. Bobbitt, seconded by Mrs. Miller, the West Carrollton Board of Education approve the Central Office Support Staff Salary Schedule and place the following personnel in the following positions and at the following levels/steps effective July 1, 2017:

Kathy Allen	Transportation Dispatcher	Level I, Step 12
Alicia Berger	Secretary to Central Office Administrator (effective July 1, 2017, to July 31, 2017)	Level II, Step 2
Alicia Berger	Accounting (effective August 1, 2017)	Level II, Step 4
Trisha Combs	Transportation Dispatcher (part-time)	Level I, Step 6
Janine Corbett	Secretary to Central Office Administrator	Level I, Step 29
Angela Cotter	Secretary to Supervisor	Level I, Step 14
Belinda Cox	Transportation Coordinator	Level III, Step 22
Della Fassett	Computer Technician	Level II, Step 3
Paula Ferriell	Payroll	Level I, Step 22
Susan Folker	Accounting	Level I, Step 23
Lisa Green	Secretary to Central Office Administrator	Level II, Step 20
Nikki Haag	Assistant to Treasurer	Level II, Step 20
Kim Harvey	Secretary to Central Office Administrator	Level III, Step 7
Amanda Knott	Instructional Technology Specialist	Level II, Step 6
Tammy Pierce	Secretary to Superintendent	Level III, Step 21
Lee Anne Speelman	Secretary to Supervisor (part-time)	Level I, Step 18

2017-156

On call of roll, motion carried. Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye. 5 Ayes.

It was moved by Mrs. Miller, seconded by Mrs. Bobbitt, the West Carrollton Board of Education approve, as presented (Appendix C), the Agreement with the West Carrollton Secondary Academy Governing Authority regarding the Secondary Academy ceasing operations effective June 30, 2017.

2017-157

On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Mr. Wolf, seconded by Mr. Henry, the West Carrollton Board of Education approve, as presented (Appendix D), the Agreement by and among the State Board of Education, the Ohio Department of Education, and the Board of Education of the West Carrollton City School District, regarding the Secondary Academy ceasing operations effective June 30, 2017.

2017-158

On call of roll, motion carried. Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye. 5 Ayes.

It was moved by Mr. Henry, seconded by Mr. Wolf, the West Carrollton Board of Education approve, as presented, the following financial items: a) modifications to revenue estimates and appropriations (Appendix E); and b) May 2017 financial reports.

2017-159 On call of roll, motion carried. Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye. 5 Ayes.

It was moved by Mrs. Bobbitt, seconded by Mrs. Miller, the West Carrollton Board of Education adopt the Temporary Appropriation Resolution at the fund level for fiscal year 2017-2018 as follows and as presented: Be it resolved by The Board of Education of the West Carrollton School District, Montgomery County, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2018, the following sums be and the same hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as presented (Appendix F).

2017-160 On call of roll, motion carried. Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye. 5 Ayes.

It was moved by Mrs. Miller, seconded by Mr. Henry, the West Carrollton Board of Education enter into an agreement with META Solutions for services for fiscal year 2018, as presented (Appendix G).

2017-161 On call of roll, motion carried. Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye. 5 Ayes.

It was moved by Mr. Henry, seconded by Mrs. Miller, the West Carrollton Board of Education adopt, as presented, the Proposed Policy Revision of the West Carrollton Board of Education (Policy No. 2464 – Gifted Education and Identification).

2017-162 On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Mrs. Bobbitt, seconded by Mrs. Miller, the West Carrollton Board of Education approve, as presented, the Memorandum of Understanding between the West Carrollton Classified Employees Association (WCCEA) and the Board of Education of the West Carrollton School District.

2017-163 On call of roll, motion carried. Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye. 5 Ayes.

Mr. Wolf, legislative liaison, reported on the state budget.

#### Committee Reports

*There were no committee reports.*

Ms. Phillips welcomed comments from Superintendent Dr. Rusty Clifford and Treasurer Ryan Slone.

Beth Warner and Jodi Wilson (co-presidents of West Carrollton Education Association - WCEA) and Sunshine Maggard (president of West Carrollton Classified Employees Association - WCCEA) were not present for comments.

Ms. Phillips welcomed comments from Central Office Staff.

Ms. Phillips welcomed public participation.

*There were no comments.*

Ms. Phillips welcomed comments from Board Members.

There was no work session.

Ms. Phillips announced the Board would conduct no official business after the executive session.

It was moved by Mrs. Miller, seconded by Mr. Henry, the West Carrollton Board of Education enter into executive session at 7:01 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints

against a public employee, official, licensee, or regulated individual. Also in attendance were Dr. Rusty Clifford and Ryan Slone.

2017-164                      On call of roll, motion carried. Mrs. Miller, Aye; Ms. Phillips, Aye;  
Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye. 5 Ayes.

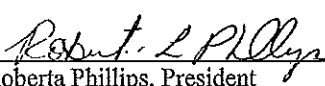
Dr. Clifford departed at 7:07 p.m., and Mr. Slone departed at 7:20 p.m.

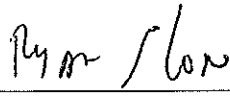
It was moved by Ms. Phillips, seconded by Mr. Henry, the West Carrollton Board of Education adjourn the executive session at 7:51 p.m.

2017-165                      On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye;  
Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Ms. Phillips, seconded by Mr. Henry, the West Carrollton Board of Education adjourn the regular meeting at 7:51 p.m.

2017-166                      On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye;  
Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.

  
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Ms. Roberta Phillips, President

  
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Mr. Ryan Slone, Treasurer